

**Bank reconciliation – pro forma**

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:	Thurne Parish Council								
County area (local councils and parish meetings only):	Norfolk								
<b>Financial year ending 31 March 2023</b>									
Prepared by (Name and Role):	Wendy Beck, Parish Clerk								
Date:	01/04/2023								
						£	£		
<b>Balance per bank statements as at 31/3/xx:</b>									
	Lloyds					15,742.2			
	Lloyds					8,226.2			
	account 3								
	account 4								
[add more accounts if necessary]	account 5								
	account 6								
	account 7								
	account 8								
								23,968.4	
Petty cash float (if applicable)								-	
<b>Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)</b>									
	item 1								
	item 2								
	item 3								
	item 4								
[add more lines if necessary]	item 5								
	item 6								
	item 7								
	item 8								
Add: any un-banked cash as at 31/3/xx									
								-	
<b>Net balances as at 31/3/23 (Box 8)</b>								<b>23,968.4</b>	