

THURNE PARISH COUNCIL ANNUAL GENERAL MEETING Minutes Thursday 11th May 2023

Present were Cllrs Jonathan Molineux, Jenny Davies, Donnie Cooke, Ann Lamb, & Leslie George. Clerk & three parishioners were also in attendance.

1. Apologies - None
2. Declaration of Interests - None
3. Election of Chair & Vice Chair
 - a. 4th May 2023 was an uncontested election of all five councillors. Documentation signed & returned to clerk as required.
 - b. Cllr Jenny Davies took the chair & asked for proposals for chairperson. Cllr Jonathan Molineux was proposed by Cllr Leslie George & seconded by Cllr Donnie Cooke. Vote was unanimous & Cllr Jonathan Molineux accepted the position & was appointed.
 - c. Cllr Jonathan Molineux returned to the chair for the remainder of the meeting.
 - d. Vice chair, Cllr Jenny Davies was proposed Cllr Ann Lamb & seconded by Cllr Leslie George. Vote was unanimous & Cllr Jenny Davies accepted the position & was appointed.
4. Minutes
 - a. Minutes of the Annual General Meeting dated 5th May 2022 having been circulated via e-mail & being available on the web site were agreed as correct & signed by Cllrs Jonathan Molineux & Leslie George.
 - b. Minutes of the Parish Council meeting of 2nd March 2023 again having been circulated to all councillors via e-mail & published on the web site were agreed as correct & signed by Cllr Jonathan Molineux & Leslie George.
5. Matters arising
 - a. Matters arising from 5th May 2022 - none
 - b. Matters arising from 2nd March 2023
 - i. Thurne 30mph signage. Cllr Jonathan Molineux reported that he had recently had a meeting with Cllr Andy Grant during which he again raised the issue. Cllr Andy Grant is continuing to pursue the signage & speed limit on behalf of the PC, this being funded from his highways budget with a possible contribution from the PC. Ongoing
 - ii. Village street signs - Cllr Jonathan Molineux also discussed this with Cllr Andy Grant & again he is pursuing this on behalf of the PC with GYBC. Ongoing
 - iii. Flooding/road repair issues
 1. Flooding on Thurne Road; Cllr Jonathan Molineux has again spoken to the landowner who assured him the work will be completed soon. Ongoing
 2. Flooding near Ashby Hall & near Mill view; Highways Aylsham are aware of these issues; both are in the system, no time scale given re completion. Ashby Hall issue is reliant on the landowners co-operation which is proving difficult.
 3. Road repair issues previously discussed ie outside the public toilets & the Methodist church; Cllr Jonathan Molineux discussed the problem outside the public toilets with Cllr Andy Grant who has agreed to progress with GYBC.

- iv. Overgrown trees ect on Common Road - neither parishioners as previously reported have been able to undertake the clearance. However a local farmer has cleared the major fallen tree. Remainder is in reasonable order.
- v. Hedra site planning - no new application received no further contact from Nigel Catherall.
- vi. Solicitors letter re Simon Peck - no further progress to report.
- vii. Coronation Picnic/tree planting - was well attended by parishioners & deemed a success. Refund of £48.00 to William for signage was approved along with £37.00 to Alan Cooke for the two oak tree saplings. Cheques signed by Cllr Jonathan Molineux & Jenny Davies
- viii. Neighbourhood plan - as requested at last meeting further details of the scheme were circulate to all councillors. While overall a plan for Thurne would be useful the time & dedication required by councillors and/or volunteers required for its productions was not thought possible at this time.
- ix. Reply sent to Harbour radio regarding their request to visit the PC. No reply received.
- x. New drainage pump - Cllr Jonathan Molineux investigated & his reported was circulated to all councillors via e-mail. They are just surveying at present, it is likely to be two years before they fit a new one. It will be located just to Thurne mill side of the existing pump, and they are bringing in a new electric supply, although the new pump will use 80% of the electricity that the old one does. There will be no affect to river traffic. If necessary, nearer the time, someone can come to our meeting with an update.

6. Planning Applications - circulated on receipt:

- a. BA/2023/0124/HOUSEH, Proposed first floor alteration to an existing residential dwelling Sunset View , Church Road, Thurne, Norfolk, Mr Malcolm Duffield; circulated & reply with 'No Comments'
- b. BA/2023/0037/HOUSEH, Single storey 3x3m extension, East Cottage, Church Road, Thurne, Norfolk, Mr Christopher Bondi has been approved with conditions.

7. Correspondence -

- a. Parking problems by visitors to the pub was raised by parishioner via e-mail on 16/04/2023; Cllr Jonathan Molineux reported that over a particularly busy weekend parking on the road outside the pub & along the playing field had restricted access for other vehicles, particularly farm machinery & if required emergency services. Both the parishioner & pub owner have been spoken to but realistically there is little the PC can do other than monitor the situation. There are "No Parking' signs on the wall outside the pub which were obviously ignored.

8. Financial matters.

- a. End of Year accounts 2022/23 have been circulated to councillors by e-mail. No questions
- b. AGAR Part 2 only required completed, which is a Certificate of Exemption from external audit as income & expenditure of the parish council is under £25K. Relevant pages signed by clerk & chairman Cllr Jonathan Molineux. Clerk was thanked for her work in producing the end of year accounts.
- c. First instalment of Precept & Concurrent function grant received on 18/04/2023 £1,280.00
- d. VAT refund £391.74 applied for but not yet received.

- e. Clerks pay & expenses for Jan, Feb & March 2023; Pay £140.00 expenses £31.86. Payment approved & cheques signed by Cllr Jonathan Molineux & Jenny Davies
- f. PAYE paid by S/O 05/04/23 £35.00
- g. Zurich insurance renewal due 01/06/22 £319.84. Payment approved & cheque signed by Cllr Jonathan Molineux & Jenny Davies
- h. Methodist Hall rent 03/11/22, 05/01/2023, 02/03/2023 & 11/05/2023 four @ £10.00 = £40.00. Payment approved & cheque signed by Cllr Jonathan Molineux & Jenny Davies
- i. Glenda Tooke internal audit fee £35.00. Payment approved & cheque signed by Cllr Jonathan Molineux & Jenny Davies

9. Thurne Fete 2023 -

- a. Cllr Jenny Davies reported an open meeting was held at the pub on 18th April, where approx 20 people attended. A committee has been formed; Marcella Olive is chair; Carrie England secretary; Erny Curtis treasurer; other members being Natalie Short, Dave Short & Carol Delf. Next committee meeting to be held on 23/05/2023. Fete date 29th July 2023.
- b. The committee are looking into the possibility of having live music.
- c. The purchase of urns is no longer required as the fete are able to borrow suitable ones from the EA Cruise Club.

10. Thurne Public Toilets

- a. Louise pay for April 2023 14hrs @ £15.00, Payment of £210.00 approved & cheque signed by Cllr Jonathan Molineux & Jenny Davies
- b. Pay for the 2023 season approved at £15.00 per hour max of 1 hour per day. Maximum therefore as follows
 - i. May 31 days = 465.00
 - ii. June 30 days = 450.00
 - iii. July 31 days = 450.00
 - iv. August 31 days - 465.00
 - v. Sept 30 days = 450.00
 - vi. October hours should be reduced
- c. invoice for 2023 season submitted to GYBC & £2,200 received direct into the bank on 02/05/2023

11. Playing field & Staithe.

- a. Slipway collection tonight £75.55
- b. Staithe Inspection - all in order
- c. Additional mooring - after site visit on 4th March the allocation of an additional mooring to Mr Peake was approved & the mooring fee of £396.00 has been paid. Clause included: *As this is an additional mooring, at your request, the parish council make clear that the position may put your vessel at risk of damage. And you agree that Thurne Parish Council is absolved of any liability for said damage.*
- d. Playing field - no issues

12. GYBC & NCC Councillors - none present

13. Parishioners - no matters raised.

14. A.O.B

- a. Once again the verges at the junction of Thurne Road & B1152 are overgrown making visibility to exit Thurne Road dangerous. Clerk to report to NCC highways department.
- b. Cllr Jenny Davies reported that a parishioner advised her that an electric fence had been placed across the public footpath behind the playing field. Cllr Jonathan Molineux to investigate & action as required.
- c. With sadness it was reported that Peter Roll a long serving councillor, including a period as chairman, had passed away recently. His funeral is to be held on 26th May, 2:30pm at Gorleston crematorium.

Meeting closed at 20.20

Date of next meeting 6th July 2023

Draft